

NETLAB+ User Guide

First-Time Login

1. Log into the NETLAB+ server:

<https://netlabve1.flc.losrios.edu>

2. Enter the username and temporary password that your instructor provided you.
3. You will be prompted to enter a new password:

Welcome, Shawn Monsen!

This is the first time you have logged into this account.
You will now be asked to provide some account settings. These can be changed later.

Change Password - smonsen

New Password

Retype New Password

4. Enter your email address. (optional)

Please enter a valid e-mail address.
You can leave this blank if you do not want to receive e-mail from the system.

Change E-mail Address

E-mail Address

5. Adjust your date and time settings:

Enter your preferences for dates, times, calendars and clocks.
When traveling, you can change your time zone to match the local time.

Date and Time Settings

Time Zone (GMT-08:00) Pacific Time (US & Canada)

Date Display Format YYYY-MM-DD (2016-09-15)

Time Display Format 12 Hour (3:37 PM)

First Day of Week Monday

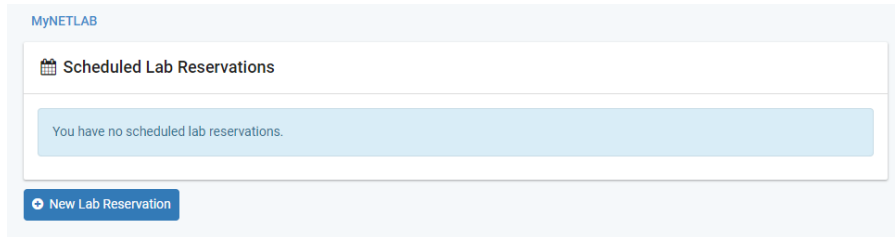
It is important that you change your time zone to Pacific time

Everything else is just personal preference.

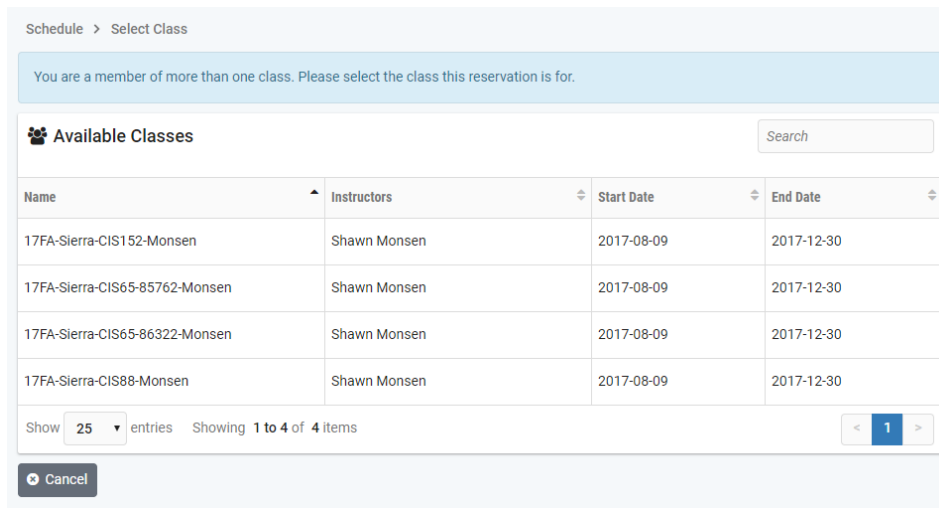
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Reserving Lab Time

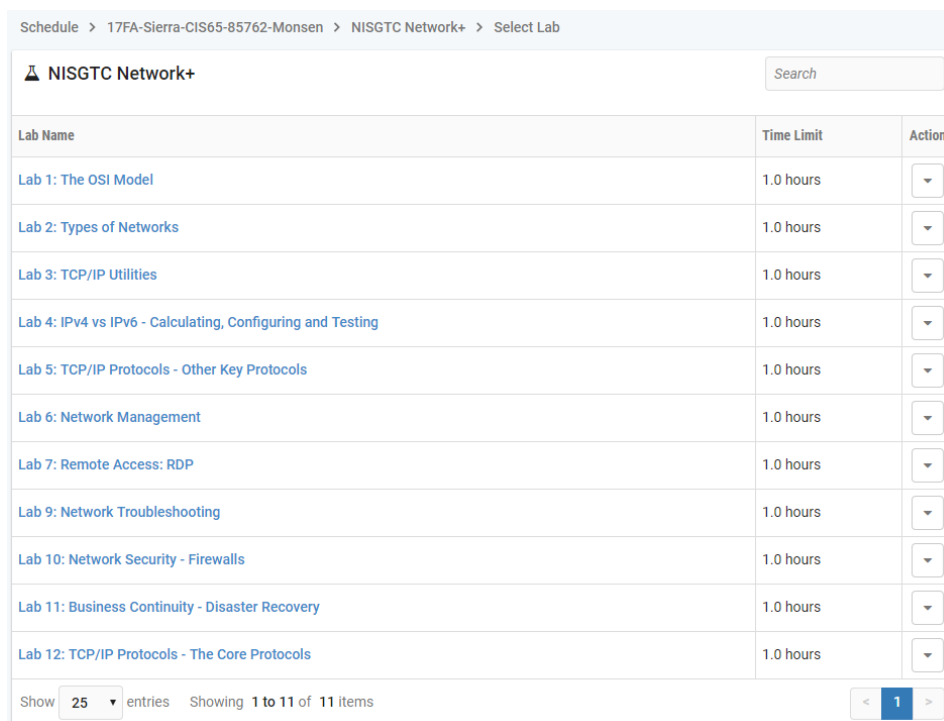
6. You are now ready to reserve lab time. Press the “New Lab Reservation” button:



7. Select the class for which you wish to make the lab reservation:

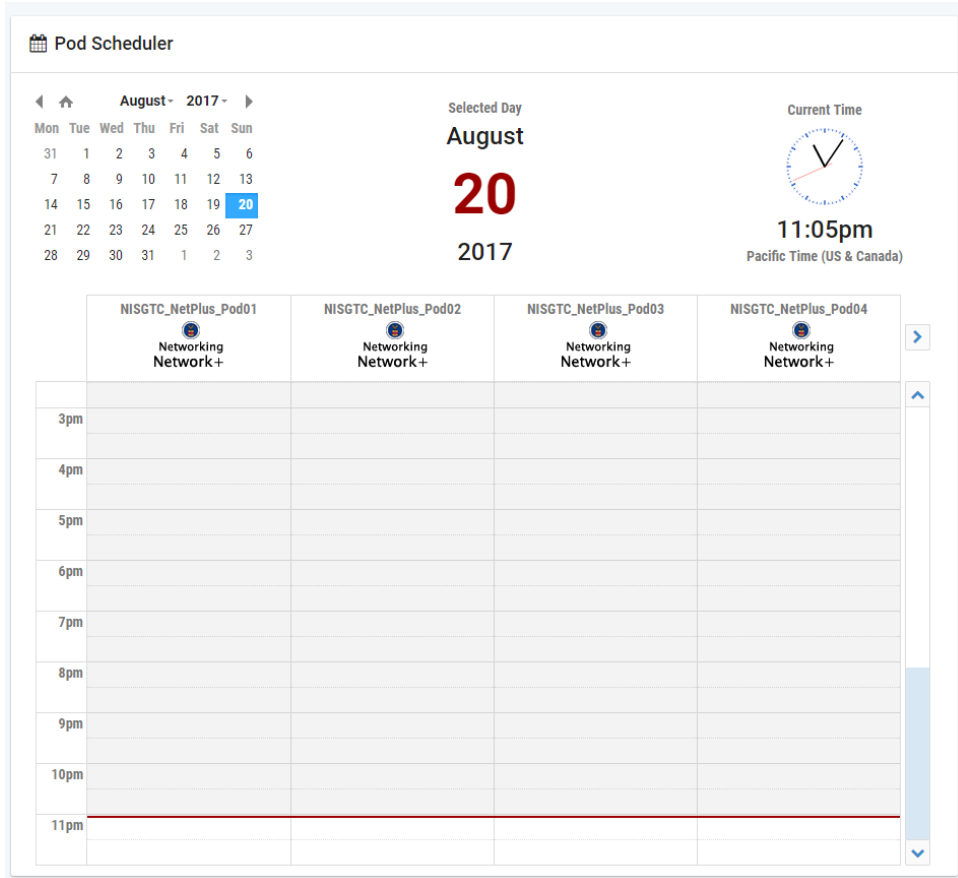


8. Select the lab you wish to reserve:



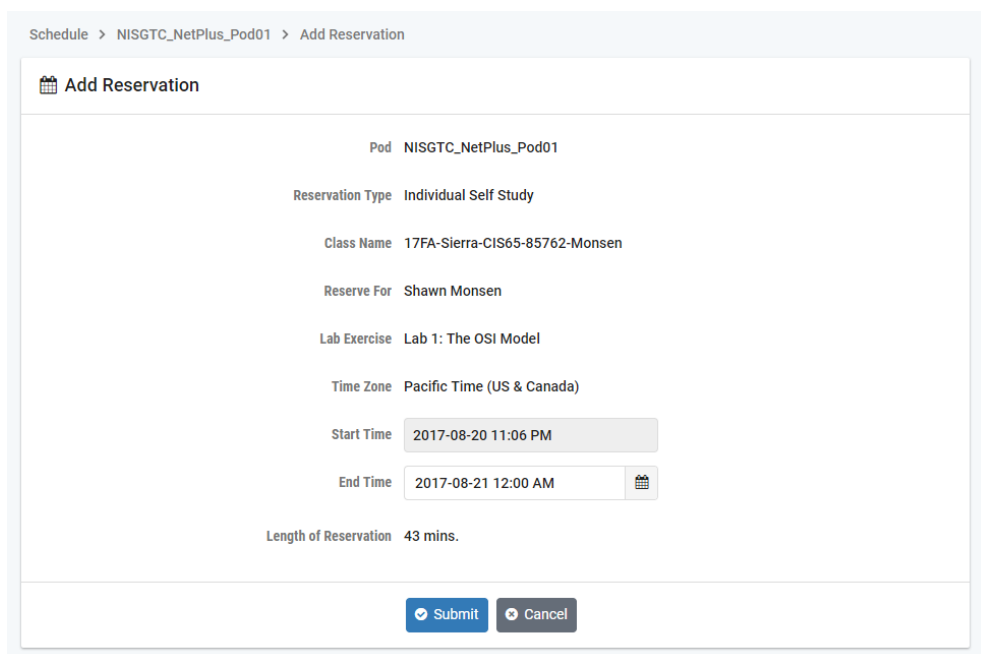
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9. Select the lab pod and time you wish to reserve: (Generally, any pod will do)



The Pod Scheduler interface displays a calendar for August 2017. The selected day is August 20, 2017. The current time is 11:05pm Pacific Time (US & Canada). Below the calendar, there are four lab pods: NISGTC_NetPlus_Pod01, NISGTC_NetPlus_Pod02, NISGTC_NetPlus_Pod03, and NISGTC_NetPlus_Pod04. Each pod is labeled 'Networking Network+'. A grid below the pods shows time slots from 3pm to 11pm. A red horizontal line is drawn across the 11pm slot, indicating a reservation.

10. Confirm the reservation, and adjust the end time if needed.



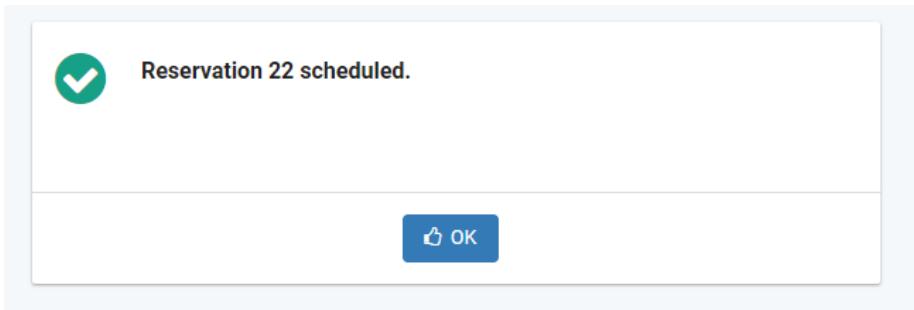
The Add Reservation form shows the following details:

- Pod: NISGTC_NetPlus_Pod01
- Reservation Type: Individual Self Study
- Class Name: 17FA-Sierra-CIS65-85762-Monsen
- Reserve For: Shawn Monsen
- Lab Exercise: Lab 1: The OSI Model
- Time Zone: Pacific Time (US & Canada)
- Start Time: 2017-08-20 11:06 PM
- End Time: 2017-08-21 12:00 AM
- Length of Reservation: 43 mins.

Buttons: Submit, Cancel

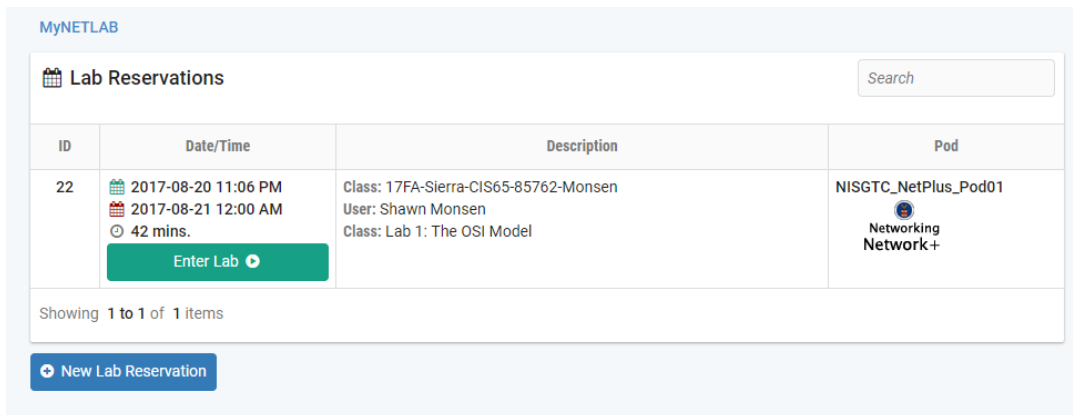
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11. Your lab reservation is confirmed:

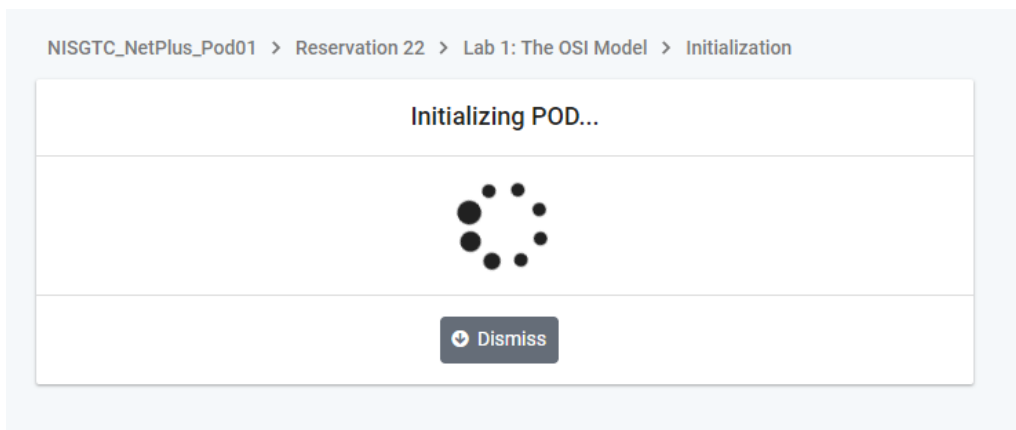


Using the Labs

12. Your lab is now available. Click "Enter Lab" to begin working on the lab:

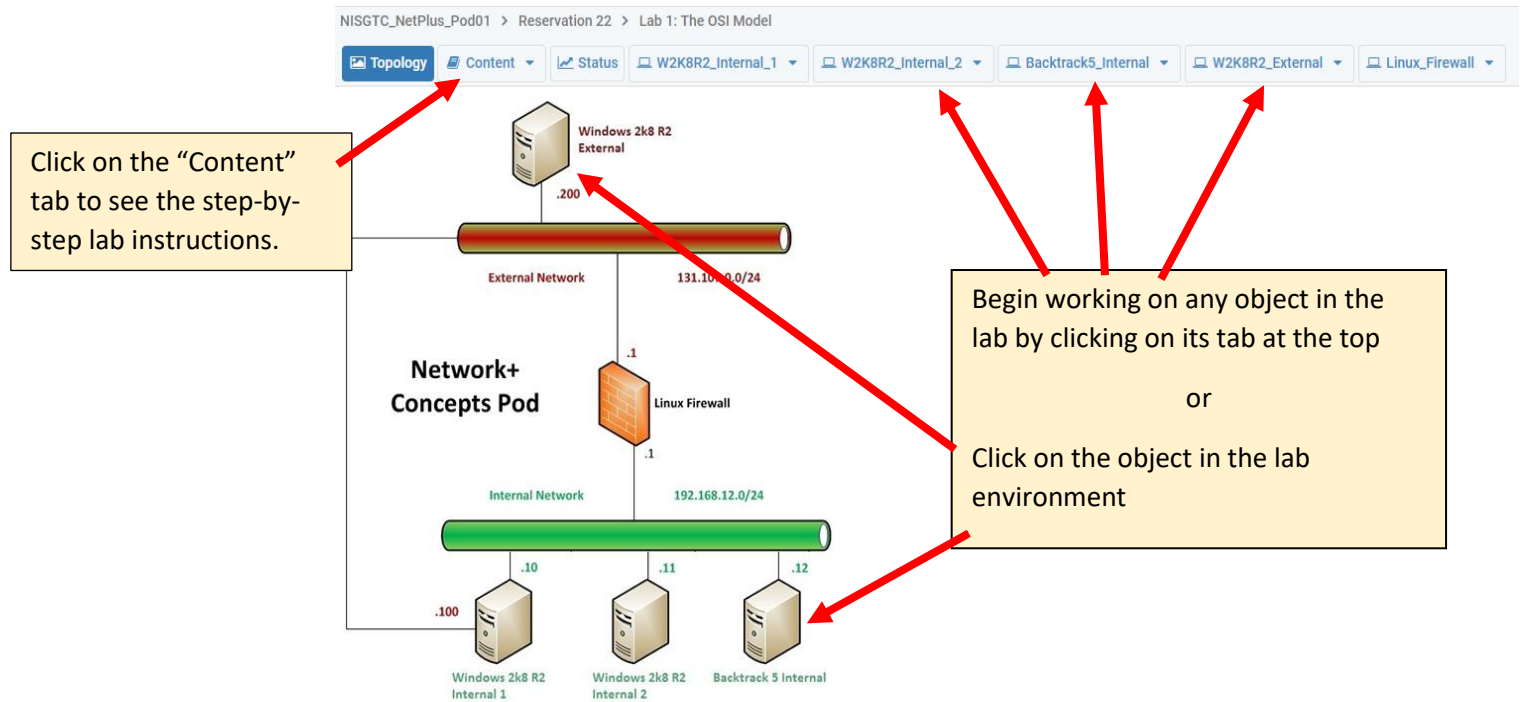


13. It may take some time for the pod to initialize...be patient.

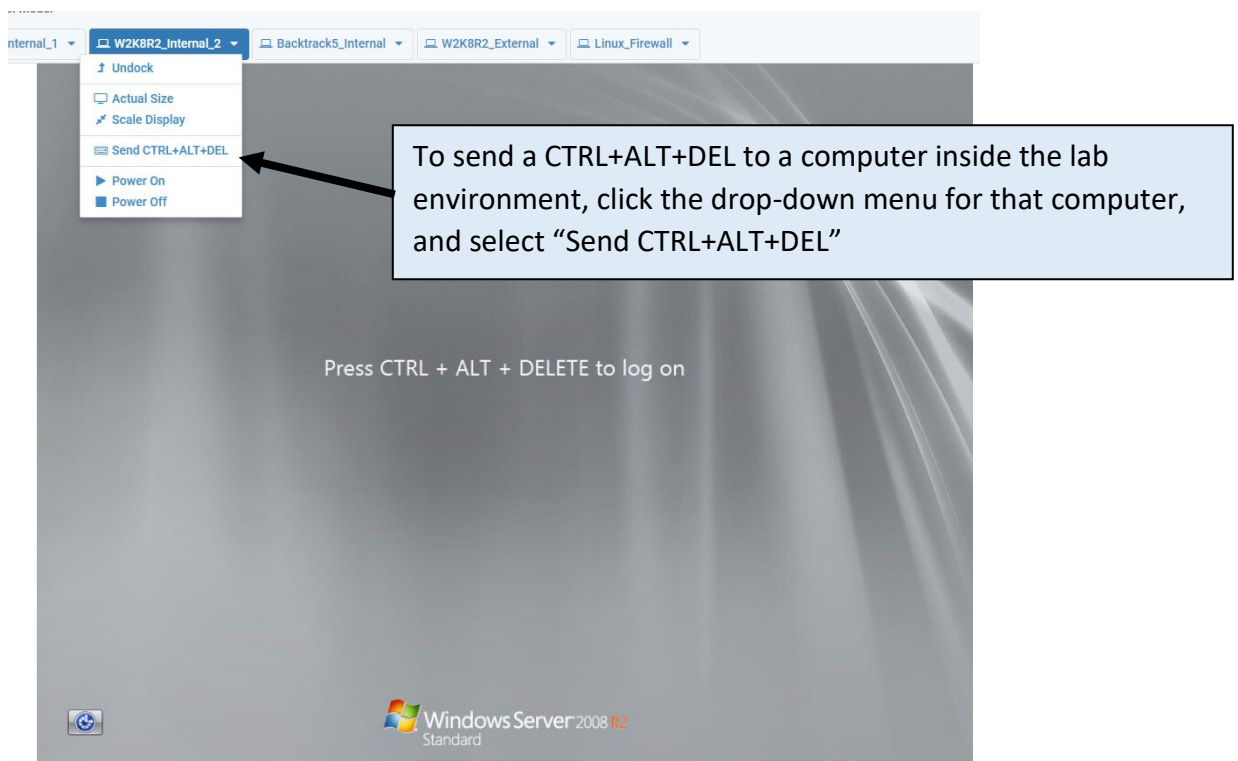


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14. Your lab environment will look something like this:



15. Once you have clicked on an object, its window will open.



**Note: If you press the CTRL+ALT+DELETE keys on your host computer, it will send the command to your host computer, not the lab computer, and the task manager screen will open.*

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16. Follow the step-by-step instructions provided in the lab guide.

17. When completed, select “End Reservation” from the Reservation drop-down in the upper right-hand corner of the screen.

